



PLANNING AND ZONING DEPARTMENT
Interior/Exterior Renovation of Existing Spaces

The undersigned applies for a Zoning Certificate for the following use. Said certificate to be issued on the basis of the information contained within this application. If you are not the property owner(s), please include a signed letter from the property owner(s) authorizing you to make this application. The applicant hereby certifies that all information and attachments to this application are complete and accurate, and that the proposed use will be constructed as shown.

LOCATION OF CONSTRUCTION

Please include address, street, city, and zip code

Subdivision

Lot #

Parcel ID #

Tenant Name, if applicable

Total Project Investment (i.e. \$300K)

CONTACT INFORMATION

Table with 3 columns: Name, PROPERTY OWNER, APPLICANT AND/OR CONTRACTOR. Rows include Name, Company, Address, City, State, Zip, Phone, Fax, and Email.

TYPE OF CONSTRUCTION

- Alteration - Interior Total Area
Alteration - Exterior Total Area
Demolition Total Area
Other Description

DESCRIPTION

Explain Use in Detail (please include square footage, height and intended use)

Blank lines for describing the use in detail.

*Signature of Applicant Date
*Applicant hereby affirms that all information and attachments to this application are complete and accurate.