



PLANNING AND ZONING DEPARTMENT
Interior/Exterior Renovation of Existing Spaces

The undersigned applies for a Zoning Certificate for the following use. Said certificate to be issued on the basis of the information contained within this application. If you are not the property owner(s), please include a signed letter from the property owner(s) authorizing you to make this application. The applicant hereby certifies that all information and attachments to this application are complete and accurate, and that the proposed use will be constructed as shown.

LOCATION OF CONSTRUCTION

Please include address, street, city, and zip code

Subdivision _____

Lot # _____

Parcel ID # _____

Tenant Name, if applicable _____

Total Project Investment (i.e. \$300K) _____

CONTACT INFORMATION

	PROPERTY OWNER	APPLICANT AND/OR CONTRACTOR
Name		
Company		
Address		
City, State, Zip		
Phone		
Fax		
Email		

TYPE OF CONSTRUCTION

- | | |
|--|-------------------|
| <input type="checkbox"/> Alteration - Interior | Total Area _____ |
| <input type="checkbox"/> Alteration - Exterior | Total Area _____ |
| <input type="checkbox"/> Demolition | Total Area _____ |
| <input type="checkbox"/> Other | Description _____ |

DESCRIPTION

Explain Use in Detail (please include square footage, height and intended use)

*Signature of Applicant _____ Date _____
 *Applicant hereby affirms that all information and attachments to this application are complete and accurate.