



**PLANNING AND ZONING DEPARTMENT
Permanent or Temporary Sign**

The undersigned applies for a Zoning Certificate for the following use. Said certificate to be issued on the basis of the information contained within this application. If you are not the property owner(s), please include a signed letter from the property owner(s) authorizing you to make this application. The applicant hereby certifies that all information and attachments to this application are complete and accurate, and that the proposed use will be constructed as shown.

LOCATION OF CONSTRUCTION

Please include address, street, city, and zip code

Subdivision _____

Lot # _____

Parcel ID # _____

Tenant Name, if applicable _____

Total Project Investment (i.e. \$15K) _____

CONTACT INFORMATION

	PROPERTY OWNER	APPLICANT AND/OR CONTRACTOR
Name		
Company		
Address		
City, State, Zip		
Phone		
Fax		
Email		

TYPE OF SIGN

PERMANENT

- Wall
- Ground
- Pylon
- Other

TEMPORARY

- Temporary
- Banner
- Reader Board
- Other

DESCRIPTION

Height _____

Width _____

Area _____

Illumination

- Internal
- Direct
- Backlit
- None
- Indirect
- Other

Temporary Sign Dates of Use _____

PLEASE REVIEW AND CHECK THE FOLLOWING.

- Two (2) copies of the site plan and sign elevation are included.
- The sign will not be erected within any parking or drive areas.
- The sign will not impede pedestrian or vehicular circulation.
- The sign will be securely affixed to the ground or an approved supporting structure in a permanent manner.

*Signature of Applicant _____ Date _____

*Applicant hereby affirms that all information and attachments to this application are complete and accurate.